

VACANCY ADVERTISEMENT - TECHNICAL MANAGER

THE SOUTHERN AFRICAN DEVELOPMENT COMMUNITY ACCREDITATION SERVICE

The Southern African Development Community Accreditation Service (SADCAS) is a multi-economy accreditation body established in terms of Article 15 B of the Technical Barriers Trade (TBT) Annex to the SADC Protocol on Trade with the primary purpose of ensuring that conformity assessment service providers operating in those SADC Member States which do not have national accreditation bodies are subject to an oversight by an authoritative body. SADCAS services the accreditation needs of 14 SADC MS namely: Angola; Botswana; Comoros; Democratic Republic of Congo (DRC); Eswatini; Lesotho; Madagascar; Malawi; Mozambique; Namibia; Seychelles; Tanzania; Zambia; and Zimbabwe. SADCAS plays a key role toward the achievement of SADC goals in trade facilitation and in the protection of health, safety and the environment.

The position currently on offer is tenable in Gaborone; Botswana.

Technical Manager - reports directly to the Chief Executive Officer

MAIN PURPOSE OF THE JOB

- This is a critical strategic leadership position responsible for maintaining the technical integrity of SADCAS accreditation programs and ensuring compliance with international standards (e.g., ISO/IEC 17011, 17025, 17020, 17021, 15189 etc.).
- The position exists to oversee and manage technical processes for all accreditation schemes for the 14 SADC Member States serviced by SADCAS.
- The Technical Manager will be involved in providing leadership in the accreditation process
- The Technical Manager will safeguard impartiality on which the credibility and integrity of accreditation services hinges to ensure credibility of service delivery.

KEY RESPONSIBILITIES

- Strategy Development, Planning, Implementation and Reporting
- Contribution to Policy Formulation and Procedures
- Budget and cost control
- Management of Operations
- Management of Assessors/Technical Experts
- Staff Management
- Risk Management
- Corporate Governance
- Assets Management

REQUIRED COMPETENCIES

- Knowledge and application of key Accreditation Management Systems.
- Business Acumen
- Strategic thinking skills.
- People management skills.
- Analytical skills.
- Achievement orientation
- Risk Management
- Logical reasoning.
- Financial management skills.
- Strong Interpersonal and Communication Skills
- Computer literacy – MS Office (Excel, Word, PowerPoint,)
- Change Management Skills
- Team Player

QUALIFICATION & EXPERIENCE

- Post graduate Masters' qualification (Business Management/ Equivalent);
- Degree in relevant technical field and Membership to a professional body;
- A minimum of 7 years post qualification experience in technical field, 5 years of which should have been at senior managerial level.
- Qualified and Registered Team leader/Technical Assessor will be an added advantage.

REMUNERATION

SADCAS offers a competitive and attractive remuneration package to the most suitable candidate. The position is offered on a **five (5) year fixed term contract**.

REQUIRED DOCUMENTS

A Curriculum Vitae (maximum 3 Pages), names of three referees and certified copies of certificates should accompany the application.

HOW TO APPLY

Interested and suitably qualified candidates who are up for the challenge are encouraged to email their application to recruitment@sadcas.org Or [visit www.sadcas](http://www.sadcas) to access the advertisement.

CLOSING DATE: 08 JUNE 2025

CORRESPONDENCE WILL BE LIMITED TO SHORTLISTED CANDIDATES ONLY